

# BUILDING RESERVATION FORM

## PROCEDURE:

1. City, civic and non-profit organization may make reservations for Park buildings/shelters one (1) year in advance.
2. Residents of the City of Moose Lake and Moose Lake Township may make application in writing beginning January 2nd, of the year they wish to reserve a Park building/shelter/**NO APPLICATION** submitted before this date will be considered.
3. All other persons or groups may make application beginning March 1<sup>st</sup>, of the year they wish to reserve a Park building/shelter. **NO APPLICATION** submitted before this date will be considered.

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## RESERVATION REQUEST

I wish to reserve (check the applicable building/shelter)

Pavilion

Bandshell

Legion Shelter

Riverside Arena

Date you wish to reserve: \_\_\_\_\_

Times that you wish to use the facility: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip code

Phone number: \_\_\_\_\_